

**GALLEYWOOD PARISH COUNCIL**  
**MINUTES OF THE PLANNING AND HIGHWAYS MEETING**  
**HELD AT THE KEENE HALL – LODGE ROOM – GALLEYWOOD**  
**on Tuesday 08 April 2025 at 7.00pm**  
**Formal acceptance will take place at the next Committee Meeting**

**Present:**

Councillors: G Bonnett, A McQuiggan (Chairman), N Paul, S Troop, J Turkentine and B Woolward

In attendance: Clerk

**PH25-646 Apologies and Reasons for Absence**

**RESOLVED** that an apology for absence be accepted for Cllr(s): J Potter

**PH25-647 Declaring of Interests and Dispensations**

There were none.

**PH25-648 Public Participation Session with respect to items on the agenda**

There were no members of the public.

**PH25-649 Confirmation of Minutes**

**RESOLVED** that the minutes of the meeting held on 4 March 2025 were a true and accurate account were signed by the Chairman.

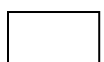
**PH25-650 The Clerk's Report**

Members noted the Clerk's report on:

- **South Essex Parking Partnership**  
Members can view internally on 365 - [SEPP](#)
- **Highways Maintenance Reports**  
Members can view internally on 365 - [Correspondence Log.xlsx](#)
- **Chelmsford City Council Enforcement Notices**  
Members can view internally on 365 - [Planning Enforcements - CCC](#)
- **Parish Map**  
Awaiting response from Cllr AM re: Heritage House (Publishers) Ltd.
- **Twitten Lane**  
12.02.25 requested ECC Cllr AM to discuss with Highways the reinstatement of bollards – Awaiting response
- **Watchhouse Shop Maintenance**  
Volunteers pack to be drawn up  
Bulb prices requested from CCC
- **Vehicle Activation signs – Barnard Road**  
Requested a letter of support from ECC Cllr McQuiggan – Awaiting response

**PH25-651 Action Plan**

Members considered items to be focused on for the remainder of 2024/2025. for this committee and noted the current positions of:



Road Safety – Provide Safer Roads and Improve Footpaths – Identifying issues and potential solutions.

**Action:** All members to be invited to the walkabout session on 24 May 2025 at 9am. Focus to be on rural areas for waste bin needs. Pavements and Road in Marvins, Brook Street and Barnard Road.

No update was received from ECC Cllr McQuiggan establishing if footpath 76 funding had been resurrected.

Environmental - Improve Street Scene - Maintain and improve Parish Land. It was noted tEG are monitoring The Spinney.

Engagement - Communicate with Local shops/businesses and CHP – Revive the central garden area

It was noted that a volunteer group is being set up.

**PH25-652 Planning Applications**

Members considered the following application(s) received from Chelmsford City Council and submit comments by return.

- a. **25/05039/TPO** Block 40 To 50 Spring Rise Galleywood Chelmsford  
T1 Oak - Located on boundary of adjacent property 21 Moretons- Reduce encroaching branches back 2m to appropriate growth points leaving sufficient clearance to building BLOCK 40-50.  
**RESOLVED** that Galleywood Parish Council had no objections to this application.
- b. **25/00331/FUL** - 52 Brook Lane  
Front porch and side extension  
**RESOLVED** that Galleywood Parish Council had no objections to this application.
- c. **25/00351/FUL** - Kessley Margaretting Road  
Proposed loft conversion with dormers. Part first floor, part single storey rear extension.  
**RESOLVED** that Galleywood Parish Council had no objections to this application.
- d. **25/05050/TPO** - 13 Ponds Road  
T10 False Acacia- Fell. Reason: Showing signs of stress  
**RESOLVED** that Galleywood Parish Council had no objections to this application.
- e. **25/00403/FUL** - 95 Keene Way  
Proposed single storey ground floor rear extension. Part first floor rear extension  
**RESOLVED** that Galleywood Parish Council had no objections to this application.
- f. **25/00424/ADV** - Land South of Lower Green  
Retrospective application for the siting of 1 No Entrance Sign (Non-illuminated)  
**RESOLVED** that Galleywood Parish Council objects to this application as the advertisement colours suggested do not respect the character and appearance of the area in which it is located and therefore harm the amenity of the area. It is requested by this Council that agricultural colours are used.

**PH25-653 Proposed base station upgrade**

Members considered the consultation received from Cornerstone.

**Parklands farm, Lower Green, Galleywood (ngrs: e 571480/202590)**

Description of Development: 7 metre tower extension to existing 15 metre tower and replacement of the existing 6 no. antennas with 6 replacement antennas and ancillary development thereto.

As part of the operator's network improvement program, there is a specific requirement for a radio base station upgrade at this location to replace existing equipment with the latest technologies, which will improve existing coverage provisions for better signal strength, capacity and speed.

**RESOLVED** that Galleywood Parish Council had no objections to this application.

**PH25-654 Planning Decisions - Chelmsford City Council**

Members noted the decision(s) of the following application(s):

**a. 24/01638/FUL Keene Way 78**

Single storey front extension, part single storey rear and two storey side and part rear first floor extension. Demolish the existing garage and construct new outbuilding at rear garden.

**Granted**

**b. 25/05007/TPO Ponds Road, 13**

T10 - Acacia Located in the front lawn of 13 Ponds Rd - Full pollard - Reason: The tree has developed a split trunk which is starting to rot and tree surgeon advised tree is unhealthy.

**Granted**

**c. 25/00149/FUL Esgores, Stock Road Galleywood.**

Conversion of part of the existing garage to include the addition of windows and doors to side & rear. Footprint unchanged.

**Granted**

**d. 25/05034/TPO St Michaels Church Of England Junior School Barnard Road**

T2 - Willow - Pollard back to previous points - Reason: Due to a suspected split, danger it could land on the school building.

**Granted**

**PH25-655 Dog Bins**

Members considered a resident request to purchase a dog bin at the end of the bridal path that leads out into Brook Lane Galleywood.

**RESOLVED** that members would review the area during their walkabout session on 24 May 2025.

There being no further public business to be transacted, the Chairman closed the meeting at  
7.30pm

Signed Chairman .....

Dated .....