

Appendix 1

Galleywood Parish Council

ACTION PLAN 2022-23

GPC - Galleywood Parish Council, ECC - Essex County Council, LHP - Local Highways Panel, CCC - Chelmsford City Council, CHP - Chelmer Housing Partnership

Priority	Committee	Plan ref	OBJECTIVE	STRATEGY	ACTION	OUTCOME	Notes	Cost 2022-23	Cost 2023-24	Cost 2024-25
		1	ROAD SAFETY							
	P&H		Parking & Parking restrictions - make improvements	Watchhouse Road shopping area - liaise with CHP, redesign Arnold Way, Keene Way, Barnard Road, Well Lane - problems with pavement parking - liaise with Essex Police	provide safer roads and footpaths in a number of identified areas in Galleywood	Improved parking Improved access for pedestrians on the footpaths	no cost to GPC	£0		
	P&H		Road and footpath conditions - make improvements	maintain pressure to improve surfaces, areas of concern are monitored and reported to the appropriate agencies	provide safer roads and footpaths	improved surfaces	no cost to GPC	£0		
		2	PUBLIC TRANSPORT							
	P&H		Bus service - improve transport links	React and respond	secure continued Sunday service	improved links to other villages	no cost to GPC	£0		
	F&R		Community Transport - improve transport links	raise awareness	establish if there is a need	improved links to other villages	possible part funding, costs to be sought			
		3	ENVIRONMENTAL ISSUES							
	P&H		Galleywood Environment - improve street scene	take part in CCC Love Your Parish Days GPC employs 3 Village Attendants to collect litter	improve issues with litter	keep the village looking clean and tidy	no additional cost to GPC Current salary costs £10,254. Memo: current hourly rate £9.62	£0		
	P&H		Trees/shrubs/flowers - improve the street scene	phased project over 3 years, locations to be agreed	to plant additional trees, shrubs and flowers	enhance the village and improve the street scene	costs to be obtained			
	F&R		Noticeboards - improve communications	phased project over 3 years	possible upgrade for all existing noticeboards where required improve the streetscene	engage with residents by providing up to date information on the Parish Council and community events	approximately £3,500 for double wooden board in Barnard Road		£3,000	£200
	P&H		Street scene - improve the street scene	Street nameplate cleaning - reports made to ECC Highway Rangers, Bus shelters cleaned by GPC staff, Love your parish day	maintain current services and liaise with other agencies	keep the village looking clean and tidy	replacement cost per street nameplates £150 booked for 29/9/2022	£0 £0		
	F&R		Dog fouling - improve the street scene	monitor hot spot areas and report to CCC phased project over 3 years, liaison with CCC	monitor excessive dog fouling replace and redistribute the dog foul bins across the Parish area with modern types	keep the village looking clean and tidy provide better facilities for residents and improve the streetscene	carried out by Village Attendants approximate cost of single dog foul bin £280	£560	£560	£560
	P&H		Community Assets - improve the street scene	GPC maintain the War Memorial at the Keene Hall, and the Village signs in Watchhouse Road & Pipers Tye The Spinney and Twitten Green	supported maintenance	keep the village looking clean and tidy	cleaning of the war memorial and street furniture carried out by the Village Attendant	£150		
	F&R		Bus shelters - improve facilities	phased project over 3 years, liaison with ECC	rolling programme to replace the current bus shelters	provide better facilities for residents and improve the streetscene	approximately £7,000 each	£7,000	£14,200	£7,000

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		4	ENGAGEMENT	STRATEGY	ACTION	OUTCOME	Cost			
	F&R		Annual report - promote Council activities	publish in the Grapevine magazine and website	provide information on the Council's Past activities for the year	raises awareness of the Council and its activities	contained within current staff hours			
	P&H		Communications with local shops - continue to maintain	work with CHP to revive the central garden community area	Watchouse Road shops owned by CHP	provide a better shopping experience	contained within current staff hours			
	F&R		Local clubs and voluntary groups - maintain communications	Maintain a local directory of local groups and associations on the Council's website and in the Grapevine magazine	establish champion/local point	provide information to all residents	contained within current staff hours			
	F&R		Safety and Security - continue with communication	regular reports from Essex Police and Galleywood Neighbourhood Watch	maintain awareness	provide a safe and secure environment	possible costs to be provided by CCC			
	F&R		Youth - continue with engagement	Youth Club provided one evening a week at the Youth Centre in Watchouse Road, continue with financial support source information regarding Youth Councils	continue with current Youth Club provision Establish a Youth Council to lead improvements in the provision of facilities for the youth	benefit to the youth	annual cost £7,555	£7,555		
	F&R		Village Shops, including Post Office and Cash Machines	GPC taken over ownership of the public conveniences liaise with CHP regarding redesign of central area and maintenance of the car park area, Grapevine magazine supports advertising of local businesses	Public Conveniences local shops	ongoing benefit to local residents	budget agreed for public toilets	£1,000		
	Council		Councillor Surgeries - continue with engagement	continue to publicise	held on a monthly basis at the Library	two-way communication with residents	contained within current staff hours			
	F&R		Galleywood Grapevine magazine - continue communications	include editorials and information from groups and associations	four editions published and delivered to every household in the village	up to date information provided along with local contacts	contained within current staff hours			
	F&R		Council website - update and improve	ensure it is kept up to date and relevant	provides information about the Council and other agencies	informs residents of the Council and its activities	contained within current staff hours			
	F&R		Grants scheme - encourage local groups to apply	support local groups/associations through the scheme, publicise through Grapevine magazine and website	make groups aware, annual applications accepted in September each year	financial support provided		£3,761		
	F&R		Events - continue with engagement	continue to organise events	Senior Citizens christmas lunch, Remembrance service at the Keene Hall, Carols at Christmas	engagement with all ages of the community	£3,500 for Jubilee event 2022	£6,580		
	F&R		Council office accommodation - source alternative	source alternative ground floor accommodation to provide better access	present accommodation has access restrictions	Parish Council office easily accessible				
	F&R		Social Media Optimisation							

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	5	LOCAL HEALTH & WELLBEING	STRATEGY	ACTION	OUTCOME	Cost			
	F&R		Galleywood Library	liaise with ECC, change back to full time hours	maintain and improve the Library services locally	full time opening hours, improved services and availability	ECC		
	F&R		Play in the Park - encourage participation in outdoor activities	provide financial support in the activities, publicise through the Grapevine magazine and Council website	annual event by CCC	encouragement of health activities for the young		£900	
	F&R		Foster a wider sense of inclusive community	through Grapevine magazine, website and new social media	belonging, sense of place, common standards, history & purpose	benefit to all residents			
	F&R		Youth - continue with support	Youth Club outsource to YMCA Essex grants provided to local groups annual events programme	provide support	benefit to young residents	contained within Youth Club budget		
	F&R		Elderly - continue with support	Village Agent annual events programme	provide support	benefit to older residents	contained within Events budget		
	F&R		Provisions for other age groups	Village Agent annual events programme			contained within Events budget		
	F&R		Men's Shed	set up a group in Galleywood	provide support and funding	benefit to isolated men	new group for 2022		
	P&H		Hanging Baskets - improve the street scene	locations and types to be agreed	provide a selection of hanging baskets in the Village	enhance the village street scene	costs to be obtained		
	F&R		Christmas lighting - improve the street scene	phased project over 3 years, locations to be agreed	enhance the Christmas lighting provision in the Village	enhance the village street scene		£2,770	
	P&H		Activity and Diet	Essex County Council LHP application	pedestrian crossing to Chelmer Park	decrease car use, healthier lifestyle for both adults and children	LHP scheme		
	P&H		Activity and Diet	Cycling UK Big Bike Revival	encourage cycling use	free repairs and maintenance	CCC scheme		
	P&H		Activity and Diet	to provide at Jubilee Park, CCC owned park	bike jumps	healthier lifestyle, reduce social isolation as well	CIL funding		
	Wellbeing WP		Social Isolation	within Galleywood	volunteer recruitment	improve self worth			
	Wellbeing WP		Social Isolation	purchase new or add plaques to existing seats	additional seating including 'Happy to chat' seats	for residents to positively seek engagement with others			
	Wellbeing WP		Mental Health	community hub	provide Drop In café	social inclusion to assist with mental health and social isolation			
	Wellbeing WP		Mental Health	to provide at Jubilee Park, CCC owned park	suitable play equipment	physical activity helps with mental health	CIL funding		
	Wellbeing WP		Mental Health	provide at Galleywood Library or local schools	computer classes/terminals	interaction with young and old			
	Wellbeing WP		Mental Health	provide service within Galleywood	local GP/nurses				
	Wellbeing WP		Mental Health	provide service within Galleywood	surgery referrals				
	Wellbeing WP		Mental Health	promotion of the service	community transport				
	Wellbeing WP		Mental Health	is Galleywood served?	respite care/community visitors				
	Wellbeing WP		Mental Health	source training courses	community training	increased awareness			
	Wellbeing WP		Learning Difficulties	promote and support	holiday reading challenges	available to young people of Galleywood	ECC		
	Wellbeing WP		Learning Difficulties	help parents to be better informed	partnership with local schools	cookery classes	local schools		
	F&R		Learning Difficulties	support young people of Galleywood	Youth Club	Youth Club session outsource to Essex YMCA	funded by GPC		

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		6	CLIMATE ACTION	STRATEGY	ACTION	OUTCOME	Cost			
	F&R		Climate action	encourage cycling, walking and the use of electric vehicles/scooters	provision of electric vehicle charging points	reduce emissions, improve biodiversity, smarter buildings, less waste, a greener Galleywood				
				work with stakeholders - increase tree cover, protect natural habitats, increase biodiversity, improve amenity value of open space						
				engage with schools, local businesses and organisations to share best practice to reduce waste, recycling and lowering energy consumption						
		7	COMMUNITY RESILIENCE	STRATEGY	ACTION	OUTCOME	Cost			
	F&R		To constantly strive to improve resilience across the Parish	Communication with residents to understand their needs and expectations Establish a Working Group with a view to creating a Village Response Team Provide training, workshop and opportunities for highest risk/future scenarios	review and update	to build a more resilient Village in terms of infrastructure and readiness	contained within current staff hours			