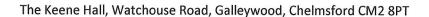


Galleywood Parish Council





You are hereby summoned to attend a meeting of the Personnel Committee in the Ron White Room, Keene Hall, Watchouse Road, Galleywood CM2 8PT on **THURSDAY 14 March 2024 at 10.00am** for the purpose of transacting the following business.

Mrs Kelly Wilde Clerk to Galleywood Parish Council 7 March 2024

Councillors: A McQuiggan, N Paul, J Potter, and S Troop (Chairman)

PERSONNEL COMMITTEE

PER24-95 PER24-96	Apologies for Absence To receive and approve apologies and reasons for absence. Declaring of Interests Declaration of any disclosable pecuniary interests and other registerable interests relating to items on the agenda in accordance with the Code of Conduct.
PER24-97	Public Participation Session with respect to items on the agenda In accordance with Standing Order 3.e. to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item on the agenda. At the close of this item members of the public will no longer be permitted to address the Committee.
PER24-98	Confirmation of Minutes (herewith) To agree and sign the minutes as a true and accurate record on the meeting held on 15 February 2024.
PER24-99	Exclusion of the Press and Public To resolve to exclude the Press and Public from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as the following item contains confidential information.
PER24-100	Staff Appraisals (to follow)
PER24-101	To note and review staff appraisals report.

The next Personnel Committee Meeting is on: Thursday 14 May 2024 at 10am

GALLEYWOOD PARISH COUNCIL MINUTES OF THE PERSONNEL COMMITTEE MEETING HELD IN THE LODGE ROOM, KEENE HALL on THURSDAY 15 February 2024 at 6.00pm

PRESENT

Councillors: A McQuiggan, N Paul, J Potter, and S Troop (Chairman)

In attendance: Clerk

PER24-89 Apologies for Absence

There were none.

PER24-90 Declaring of Interests

There were none.

PER24-91 Public Participation Session with respect to items on the agenda

There were none.

PER24-92 Confirmation of Minutes

 $\ensuremath{\textit{RESOLVED}}$ that the minutes from the meetings held on 29 June 2023 be approved as a true

record of the meetings and signed by the Chairman.

PER24-93 Exclusion of the Press and Public

There were none.

PER24-94 Personnel Matters

Members discussed issues relating to the code of conduct.

RESOLVED that appropriate action would be taken by the Chairman.

Date of the next meeting

To be agreed.

There being no further public business to be transacted, t	the Chairman closed the meeting at 6.50pm.	
Signed Chairman	Dated:	