

**GALLEYWOOD PARISH COUNCIL**

**MINUTES OF COUNCIL MEETING**

**HELD AT THE KEENE HALL – LODGE ROOM – GALLEYWOOD**

**on Thursday 19 December 2024 at 6.00pm**

**Formal acceptance will take place at the next Full Council Meeting**

**Present:**

Councillors: G Bonnett, A McQuiggan, N Paul, C Shreeve, S Troop (Chairman), J Turkentine and B Woolward.  
Minutes taken by Cllr G Bonnett

- FC24-845**

**Apologies for Absence**  
**RESOLVED** that an apology for absence be accepted for Cllr(s): Potter
- FC24-846**

**Declaring of Interests and Dispensations**  
There were none.
- FC24-847**

**Confirmation of Minutes**  
**RESOLVED** that the minutes of the meeting held on 21 November 2024 were a true and accurate account were signed by the Chairman.
- FC24-848**

**Public Participation Session with respect to items on the agenda**  
There were no members of the public present.
- FC24-849**

**Co-Option**  
Members considered the application received.  
**RESOLVED** that Jayne Owles be appointed.
- FC24-850**

**Meetings**  
Members noted the following meetings had been held and draft minutes had been circulated to all members:

a.

Finance and Resources Committee – 19 November 2024

b.

Planning and Highways Committee –3 December 2024
- FC24-851**

**Reports**  
Members noted the reports received from:

a.

The Clerk
  - Community Special Constables**  
Ongoing publicity using the Parish Council website, social media, and noticeboards.
  - Training**  
Calendar available on SharePoint for councillors Training Available from EALC Clerk to be advised of any training needs.
  - Office Communication**  
Regularly sent out to members, items relating to Galleywood.
  - Toy Exchange and Coat Donation**



Around forty coats were donated to Chess homeless charity. A bag of children's coats was donated to cold hands warm hearts group for their service users too. The toy exchange was another success, with everything donated, being taken.

- **Meetings Schedule**

Booked room hire with Keene Hall. Shared calendar will be updated in May 2025.

- **Website**

Notice given to Lodge IT Services.

Aubergine requested to provide website maintenance and support when feasible.

- **Bus Shelters**

ECC Cllr AM requested to initiate the LHP application process for a bus stop to be replaced at West Lane, Barnard Road, Galleywood.

- **Civility and Respect**

Online pledge signed and certificate received. Members photograph arranged to be taken on 19 December 2024.

**Action:** Article to be placed in the Grapevine

b.  
c.  
d.

Essex County Councillor and City Councillor  
Representatives from outside bodies  
Saturday Surgery - Cllrs Paul and Troop

**FC24-852 Budget and Precept 2025-2026**

Members considered the recommendation agreed by the Finance and Resources Committee on 3 October 2024.

**RESOLVED** to approve the Parish Council's budget and Precept for 2025-2026, for the amount of £130,303 (4.8% increase)

**FC24-853 The Spinney**

Members considered the reports provided from Timberwise and TEG.

**RESOLVED** that:

- a. the additional observations made within the Timberwise report would be shared with TEG.
- b. a meeting would be arranged for Cllrs and TEG to meet at The Spinney, to discuss the report shared.
- c. Local Open Spaces budget of £1000 would be available for works to take place.

**Action:** Cllr Paul to discuss with Clerk sections of the Timberwise report to be shared with TEG.

**FC24-854 Grass Cutting Contract**

Members noted that the three-year contract for grass cutting at Pipers Tye, Twitten Green and The Street (42 hours) expires in March 2025.

**Action:** A tender specification would be advertised on 19 December 2024 on the Parish Council's website, noticeboards and social media. *Deadline: Friday 31 January 2025.*

**FC24-855 Events**

Members considered if a scarecrow event would be held as part of the VE Day Celebration, on 8 May 2025.

**RESOLVED** that a scarecrow event would not take place.



**FC24-856    Policy Reviews**  
**RESOLVED** to adopt:  
a.        Member/Employee Policy (no amendments)

**FC24-857    Controlled locality determination – 1.6km around the proposed location for an unforeseen benefits application in Great Baddow**  
Members considered making written representations in this regard.  
**RESOLVED** that the Parish Council has no comment.

There being no further public business to be transacted, the Chairman closed the meeting  
at 6.40pm.

Signed Chairman .....                      Date.....

