

# Galleywood Parish Council



The Keene Hall, Watchouse Road, Galleywood, Chelmsford CM2 8PT

You are hereby summoned to attend a **Planning and Highways Meeting** on **Tuesday, 3 September 2024** at 7.00pm in Lodge Room, The Keene Hall, Watchouse Road, Galleywood CM2 8PT for the purpose of transacting the following business. Members of the press and public are welcome to attend.

*K Wilde*

Mrs Kelly Wilde  
Clerk to Galleywood Parish Council  
27 August 2024

Councillors: G Bonnett, A McQuiggan (Chairman), N Paul, J Potter, G Smith, S Troop, and B Woolward

## PLANNING AND HIGHWAYS COMMITTEE

### A G E N D A

This meeting will be recorded.

- PH24-579 Apologies and Reasons for Absence**  
To receive and approve apologies and reasons for absence.
- PH24-580 Declaring of Interests and Dispensations**  
Declaration of any 'disclosable pecuniary' interests, other pecuniary or non-pecuniary interests relating to items on the agenda in accordance with the Code of Conduct.
- PH24-581 Public Participation Session with respect to items on the agenda**  
To allow up to 15 minutes for members of the public to make representations.
- PH24-582 Confirmation of Minutes** (herewith)  
To agree and sign the minutes of the meeting held on 2 July 2024.
- PH24-583 The Clerk's Report** (herewith)  
To receive and note the Clerk's report as provided.
- PH24-584 Action Plan** (herewith)  
To consider items to be focused on for remainder of 2024/2025 for this committee:
- a. Road Safety - Improve Footpaths – Identify issues and potential solutions
  - b. Environmental - Improve Street Scene - Maintain and improve Parish Land
  - c. Engagement - Communicate with Local shops/businesses and CHP – Revive the central garden area

**PH24-585 Planning Applications**

To consider the following application(s) received from Chelmsford City Council and submit comments by return.

**a. 23/01138/s73 – 9 Roughtons**

Variation of Condition 2 of planning permission 23/01138/FUL (Proposed demolition of existing single storey rear extension and garage. Proposed two storey side and front extension and internal garage. Replacement rear single storey extension.) Change in roof design from hipped to gable end.

Click to View - <https://publicaccess.chelmsford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SHDIBRBRMHZ00>

**b. 24/00941/FUL - 430 Beehive Lane**

Replacement double garage and garden store

Click to View - <https://publicaccess.chelmsford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SFQIJRBRNLNA00>

**c. 24/01148/FUL - Three Chimneys**

Construction of roofed garden pergola.

Click to View - <https://publicaccess.chelmsford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SHW6GTBR0AS00>

**PH24-586 Planning Decisions - Chelmsford City Council**

Members to note the decision(s) of the following application(s):

**a. 24/00699/FUL - Chaplin Close, 1**

Two storey rear extension. **Granted**

**b. 24/00654/FUL - The Limes, 9**

Single storey rear extension. **Granted**

**c. 24/00575/LBC - The Street, 27**

Reduce width of ground floor bathroom window. Form new external doorway. Reconfigure bathroom area. **Granted**

**d. 24/00782 - 34 Moss Path**

Two storey side extension. Extension to existing crossover. **Granted**

**e. 24/05079/TPO 19 Rous Chase,**

T17 Oak (T1 on map) - Reduce by up to 2.5 metres all over as previous, crown thin by max 25% and remove any deadwood. **Granted**

**PH24-587 Planning Appeal Notifications – Chelmsford City Council**

To note that an appeal had been dismissed in respect of the below application  
**23/01113/FUL** Site At 48 Skinners Lane Galleywood Chelmsford Essex  
Demolition of the existing dwelling and erection of 2 semi-detached dwellings.

**PH24-588 Planning Enforcement Notices**

To note the May to June report provided.

**(herewith)**

**PH24-589 South Essex Parking Partnership (SEPP)**

To note the May to July reports provided.

**(herewith)**

**PH24-590 National Planning Policy Framework (NPPF) Consultation**

Members to consider report provided.

**(herewith)**

**PH24-591 Chelmsford City Council Public Spaces Protection Order (PSPO)**  
Members to note that the Fly Posting and Roadside Advertisements Public Spaces Protection Order has been extended for another 3 years. It expires on 1 August 2027.

**PH24-592 Street Naming and Numbering**  
Members to consider suggesting a new road name for the development of 24 dwellings on the land north of Galleywood Reservoir which is due to start in October.

The next Planning and Highways Committee is on:  
Tuesday 1 October 2024 at 7.00pm

**GALLEYWOOD PARISH COUNCIL**  
**MINUTES OF THE PLANNING AND HIGHWAYS MEETING**  
**HELD AT THE KEENE HALL – LODGE ROOM – GALLEYWOOD**  
**on Tuesday 2 July 2024 at 7.00pm**  
**Formal acceptance will take place at the next Committee Meeting**

**Present:**

Councillors: G Bonnett, A McQuiggan (Chairman), N Paul, J Potter, S Troop, and B Woolward

One member of the public

**PH24-572 Apologies and Reasons for Absence**

**RESOLVED** that an apology for absence be accepted for Cllr G Smith

**PH24-573 Declaring of Interests and Dispensations**

Cllr N Paul declared an interest in relation to agenda item PH24-577a

**PH24-574 Public Participation Session with respect to items on the agenda**

There was one member of the public who wished to address the committee in relation to agenda item PH24-577b.

**PH24-575 Confirmation of Minutes**

**RESOLVED** that the minutes of the meeting held on 4 June 2024 were a true and accurate account were signed by the Chairman.

**PH24-576 The Clerk's Report**

Members noted the Clerk's report on:

- **Parish Map**  
Cllr AM agreed to forward the finalised map to Clerk by 04.03.2024 – Still outstanding  
**Action:** Cllr AM is in discussion with landowners to discuss permitted rights.
- **Bus Stops**  
ECC to provide update on Bus Shelter tender process – AM advised report will be released on 08.07.2024
- **The Spinney**  
TEG advised they are reviewing the dipping platform weekly and will report back asap
- **CHP – Maintenance Watchhouse Shops**  
TEG advised they do not have capacity to provide volunteers for flower bed maintenance.  
CHP advised they will consider replanting the flower beds with something that required a lot less maintenance, shrubs for instance or cover the ground between plants with a thick layer of mulch to suppress weeds. They will advise outcome in due course.



- **Galleywood Common**

CCC have agreed to reinstate a second dog bin by the Common asap. They will also assess if a lid is required for the dog bin near the Horse and Groom.

**Action:** Clerk to write to CCC to request a second bin by the Common or empty more frequently due to overflowing bins.

- **Highways issues**

Council discussed a resident's concern on the grass verge on the eastern side of the road southwards from Ponds Road, now so high that visibility is impeded especially on the bends. It is feared an accident is likely to happen on this stretch of road unless something is done about it very soon.

17.06.2024 Clerk emailed Cllr AM for Highways support, reported issue to Highways reference 2926400 and replied to the resident.

**Action:** Clerk to contact Chelmsford City Council for an update.

**PH24-577 Planning Applications**

Members considered the following application(s) received from Chelmsford City Council and submit comments by return.

**a. 24/00782/FUL 34 Moss Path Galleywood Chelmsford Essex**

Two storey side extension. Extension to existing crossover.

**RESOLVED** that Galleywood Parish Council has no objection to this application (one abstained)

**b. 24/00731/FUL Maple House The Street Galleywood Chelmsford**

New residential dwelling and detached garage

**RESOLVED** that this be deferred to a future meeting.

**Action:** Clerk to request an extension from Chelmsford City Council to allow the committee to establish boundaries and comment at a future meeting.

**PH24-578 Dog Bin**

Members considered the report provided. Seeking resident's views via a social media poll, 70% had requested the bin be relocated and 30% requested it remain in situ.

**RESOLVED** a recommendation be made to Finance and Resources Committee to relocate a dog bin at Pavitt Meadow to nearer Footpath 76, Rignals lane, at a cost of £65.

There being no further public business to be transacted, the Chairman closed the meeting at 8.02pm

Signed Chairman .....

Dated .....

Clerk's Report Planning and Highways Committee 3 September 2024		
Item	Action Taken and Outcome	Date note closed
Parish Map	Cllr AM agreed to forward the finalised map directly to Heritage House (Publishers) Ltd FR24-365	03.09.24
The Spinney	17.06.2024 TEG advised that they look at the dipping platform at least once a week and will report ASAP.	Still awaiting
Watchhouse Shop Maintenance	CHP advised they will consider replanting the flower beds with something that required a lot less maintenance, shrubs for instance. Or cover the ground between plants with a thick layer of mulch to suppress weeds. They will advise outcome in due course.	Still awaiting
Galleywood Common	13.08.24 Clerk forwarded information to CCC advising of overnight camping taking place.	13.08.24
Highways issues	10.07.24 CCC contacted CCC to re-request cutting of the grass verge on the eastern side of the road southwards from Ponds Road to increase sight lines.	15.07.24
Relocation of Dog bins	15.07.24 Clerk requested CCC to relocate a dog bin at Pavitt Meadow to nearer Footpath 76, Rignals lane. This could take up to two months to be actioned. Notice of the relocation will be put on social media and on the bin	03.09.24

Highway Maintenance Reports – can be viewed on [365](#) Chelmsford City Council Enforcement Notices – can be viewed on [365](#)

As agreed at Full Council 18 July 2024

**ACTION PLAN 2024-2025 - (Financial Year not Calendar Year)**

GPC - Galleywood Parish Council, ECC - Essex County Council, LHP - Local Highways Panel, CCC - Chelmsford City Council, CHP - Chelmer Housing Partnership

Priority	Committee	SUBJECT : OBJECTIVE	STRATEGY	ACTION	OUTCOME	Notes	Cost 2024-25	Cost 2025-26	Cost 2026-27	End date
		<b>ROAD SAFETY: OBJECTIVE</b> To make improvements and provide safer roads and footpaths in a number of identified areas of Galleywood								
	P&H		Improve footpaths	pavements and roads - identify issues and potential solutions. Maintain pressure to improve surfaces, areas of concern are monitored and reported to the appropriate agencies	Improved footpaths	Last walkabout took place in Spring 2023. Current problems to be reported to ECC Cllr AM	£0.00	£0.00	£0.00	ONGOING
		<b>ENVIRONMENTAL ISSUES : OBJECTIVE</b> Galleywood Parish Council will seek to improve the environment and facilities in								
	P&H		to improve the street scene	To maintain and improve the parish land at The Spinney. Annual clearing of vegetation to take place by TEG.Regular review of the condition of the dipping platforms and walkways by Cllrs and TEG.	Keep the village looking clean and tidy	TEG and Cllrs are reviewing dipping platform weekly				
		<b>ENGAGEMENT : OBJECTIVE</b> To strive constantly to improve engagement across the parish.								
	P&H		Communicate with Local shops, businesses and CHP	Work with CHP to revive the central garden community area.	provide a better shopping experience		£0.00	£0.00	£0.00	

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### **Watchhouse Shop area**

Further to minute number PH24-571 the clerk was requested to contact both TEG and CHP to ascertain the following:

**TEG** - To be asked if they have capacity to provide volunteers on a weekly/fortnightly basis to enable the five flower beds to be kept neat and tidy, throughout the year, at no cost. A maintenance plan proposal to be provided to the committee by 2 July.

**Response** - TEG have advised that they do not have any resources to do the work of weeding the flower beds at the village shops.

\*They have suggested one possible solution, that being to replant the flower beds with something that required a lot less maintenance, shrubs for instance. Another possibility would be to cover the ground between plants with a thick layer of mulch to suppress weeds.

**CHP** – To be asked if permission would be given:

- for a volunteer group to maintain the five flower beds under the direction of the Parish Council.
- To place plaques in the flower beds to promote possible sponsorship of flowers.

**Response** - CHP were happy with the approach requested by the Parish Council but have reached out to their grounds maintenance team for their thoughts following TEGS suggestions above\*.

The two options presented would be discussed between CHP depts and they will be back in touch with their preferred approach.

### **Clerks comments**

TEG have since suggested that a dedicated group of volunteers for this task would be the way forward. One further suggestion, in that both the Galleywood Glebelands Allotment Society, and the Galleywood Cottage Garden Society could be asked whether there would be any interest.

If Council want to put a proposal / advert together, TEG have access to both groups' WhatsApp discussions and would be happy to share it on Councils behalf.



## Enforcement Cases Closed

Cases Closed between 01/05/2024 and 28/06/2024

### Galleywood

20/00356/ENFB 28/10/2020 Reconstruction and conversion of a storage barn for D2 purposes and the construction of a parking area at Baddow Park Mushroom Farm West Hanningfield Road Great Baddow Chelmsford Essex CM2 7SY 14/05/2024

An investigation has been undertaken and it is not in the public interest to pursue further enforcement action in this matter. This case will therefore be closed.

23/00172/ENFB 22/06/2023 Construction of a roof dormer; erection of a gate at 2 Brook Lane Galleywood Chelmsford CM2 8NJ 13/05/2024

The breach of planning control has now ceased/been remedied.

## Current Complaints Under Investigation

Enforcement Cases received before 01/5/2024 still outstanding

eration

### Galleywood

19/00139/ENFB 02/04/2019 Without planning permission, the construction of a building at Baddow Park Farmhouse The Chase Issued Galleywood Chelmsford CM2 7SX Notice

22/00297/ENFB 07/09/2022 Without planning permission, the carrying out of operational development comprised in the siting of a Issued storage container. at The Eagle Public House Stock Road Galleywood Chelmsford Essex CM2 8PS Notice

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23/00184/ENFB	28/06/2023 Material change of use of the land to a crane training centre at Unit And Yard 8 At Five Tree Works Bakers Lane Galleywood Chelmsford	Pending Consideration
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## New Complaints Receive

Cases received by Parish between 01/05/2024 and 28/06/2024

None



Basildon Council  
BASILDON • BILLERICAY • WICKFORD



BRENTWOOD  
BOROUGH COUNCIL



Chelmsford  
City Council



Rochford  
District Council

## CHELMSFORD MONTHLY REPORT – MAY TO JULY 2024

**Date:** 05/08/2024

**Technician:** Rachel Andras &  
Carmel Purcell

### NEW REQUESTS FOR PARKING RESTRICTIONS

Road	Town	Date	Request
Petrebroke (SEPP2829)	Chelmsford	19/07/2024	Request for RP. Application form sent to customer.
Rainsford Lane (SEPP2828)	Chelmsford	14/07/2024	Request for DYL. Application form sent to customer.
Beeches Road (SEPP2824)	Chelmsford	18/06/2024	Request for DYL. Application form sent to customer.
Fairway (SEPP2823)	Great Baddow	19/06/2024	Request for DYL. Application form sent to customer.
Beachs Drive (SEPP2820)	Chelmsford	16/05/2024	Application for RP. Further info required from applicant.

### TRO ASSESSMENTS

Road	Town	Request	Status
Various Roads (SEPP2821)	Stock	Application for various restrictions	Assessment in progress
Finchley Avenue (SEPP2819)	Chelmsford	Amend RP	Assessment in progress
Moulsham Street (SEPP2817)	Chelmsford	RP	On Hold
Hullbridge Road (SEPP2815)	South Woodham Ferrers	SYL	Assessment in progress
Paper Mill Lock (SEPP 2803)	Little Baddow	DYL	On Hold

### PARKING REVIEWS

Road	Town	Info	Status

AWAITING TRO FUNDING		
Road	Town	Scheme
High Street (SEPP2783)	Great Baddow	DYL
Nickleby Road (SEPP2774)	Chelmsford	DYL
New Road and Barclay Close (SEPP2748)	Great Baddow	RP Mon-Sat 10am-3pm

TRAFFIC REGULATION ORDERS				
TRO Amendment No.	Road/ Location	Town	Description	Status
Temporary TRO	North Hill	Little Baddow	24 hour No Stopping Rural Clearway	Operational 21 <sup>st</sup> June 2024 and may continue in force for up to 18 months.

LINES AND SIGNS MAINTENANCE			
Batch 20 – Funding Approved			
Road	Town	Request	Status
Butts Lane	Danbury	Refresh Signs	Complete
North Hill (Papermill Lock)	Little Baddow	Refresh Lines	Complete
Hall Street	Chelmsford	Replace Sign & Post	Complete
Bellmead	Chelmsford	Urgent Post Removal	Complete
Batch 21 – Funding Approved			
Kings Road	Chelmsford	Refresh Lines	Funding approved
Sandringham Place	Chelmsford	Refresh Lines & Signs	Complete
Maldon Road	Margaretting	Refresh DYL on bend near Parsonage Lane	Funding approved
Waveney Drive	Springfield	Refresh Permit Bays	Funding approved
Goodier Road	Chelmsford	Refresh DYL	Funding approved
Maldon Road	Great Baddow	Refresh Lines	Funding approved
Fitzwalter Place & Sackville Close	Chelmsford	Refresh Lines	Complete
Butts Lane	Danbury	Refresh Lines	Complete

New London Road	Chelmsford	Refresh Kerb Markings o/s Fitness Superstore and Signs outside school	Lining Complete
Tower Avenue	Chelmsford	Refresh Lines and Signs	Lining Complete
Park Avenue	Chelmsford	Replace Permit signs	Funding approved
Moulsham Street	Chelmsford	Replace Faded Signs	Funding approved
Victoria Road	Chelmsford	Relocate / Remove Post o/s Bed Shop	Complete
Primrose Hill	Chelmsford	Relocate sign o/s no. 65-73	Funding approved
Samuel Parish Link, Wright Crescent, Ben Wilson Link, Alick Horsnel View, Robert McCarthy Place, William Gurton View, Grantham Drive, Beaulieu Park	Springfield	Install additional Permit Repeater Signs	Funding approved
Ernest Webb Drive, Philip Whitehead Road, Albert Bausor Close	Springfield	Install additional Permit Repeater Signs	Funding approved
Ernest Webb Drive, Philip Whitehead Road, Albert Bausor Close	Springfield	Correct Signage	Funding approved
New Writtle Street	Chelmsford	Replace Faded Signs	Funding approved
Hamlet Road	Chelmsford	Replace Faded Signs	Funding approved
Rothsay Avenue	Chelmsford	Replace Faded Signs	Funding approved
Havencourt	Chelmsford	Replace No Loading Sign and refresh lines	Funding approved
Market Road	Chelmsford	Replace No loading Sign o/s County Hall	Funding approved
St Fabians Drive, Acres End, Canterbury Way and Lichfield Close	Chelmsford	Install additional Permit Repeater Signs	Funding approved
Mildmay Road	Chelmsford	H-bar o/s no.141	Job pack sent to lining contractor
Broomfield Road, Victoria Road, Waterloo Lane, Coval Lane and Rainsford Road.	Chelmsford	Correct EV Bay Lines and Signs	Funding approved
Chichester Drive	Chelmsford	Refresh Lines and Signs	Funding approved
Cramphorn Walk and Andrews Place, Chelmsford	Chelmsford	Replace Signs	Complete
Searle Crescent	Broomfield	Install additional Permit Repeater Signs	Funding approved
Russell Way	Chelmsford	Correct SYL	Job pack sent to lining contractor

Beeches Road	Chelmsford	Refresh Lines and Signs	Job pack sent to lining contractor
The Green	Writtle	Refresh Lines	Complete
Moulsham Street	Chelmsford	Replace post (painted black) o/s 181	Complete
Main Road & Ormond Crescent	Woodham Ferrers	Refresh Lines	Complete
Rainsford Lane, Coval Lane, Alma Drive, Elgin Avenue and Prykes Drive	Chelmsford	Replace faded and/or damaged signs	Funding approved
Swan Lane	Stock	Refresh SKC	Funding approved
Redmayne Dive	Chelmsford	Refresh DYL	Job pack sent to lining contractor
Springfield Park Road	Chelmsford	Replace RP signs	Added

Report to Galleywood Parish Council – Planning and Highways Committee

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### **National Planning Policy Framework (NPPF) Consultation**

Members to consider making comments on proposed changes to the NPPF.

The government is seeking views on proposed changes to the NPPF to support its wider objective “to achieve sustainable growth in our planning system” and “commitments to achieve economic growth and build 1.5 million new homes”.

Specified proposals included in the revised NPPF (which sets out the government's planning policies for England and how these should be applied) include:

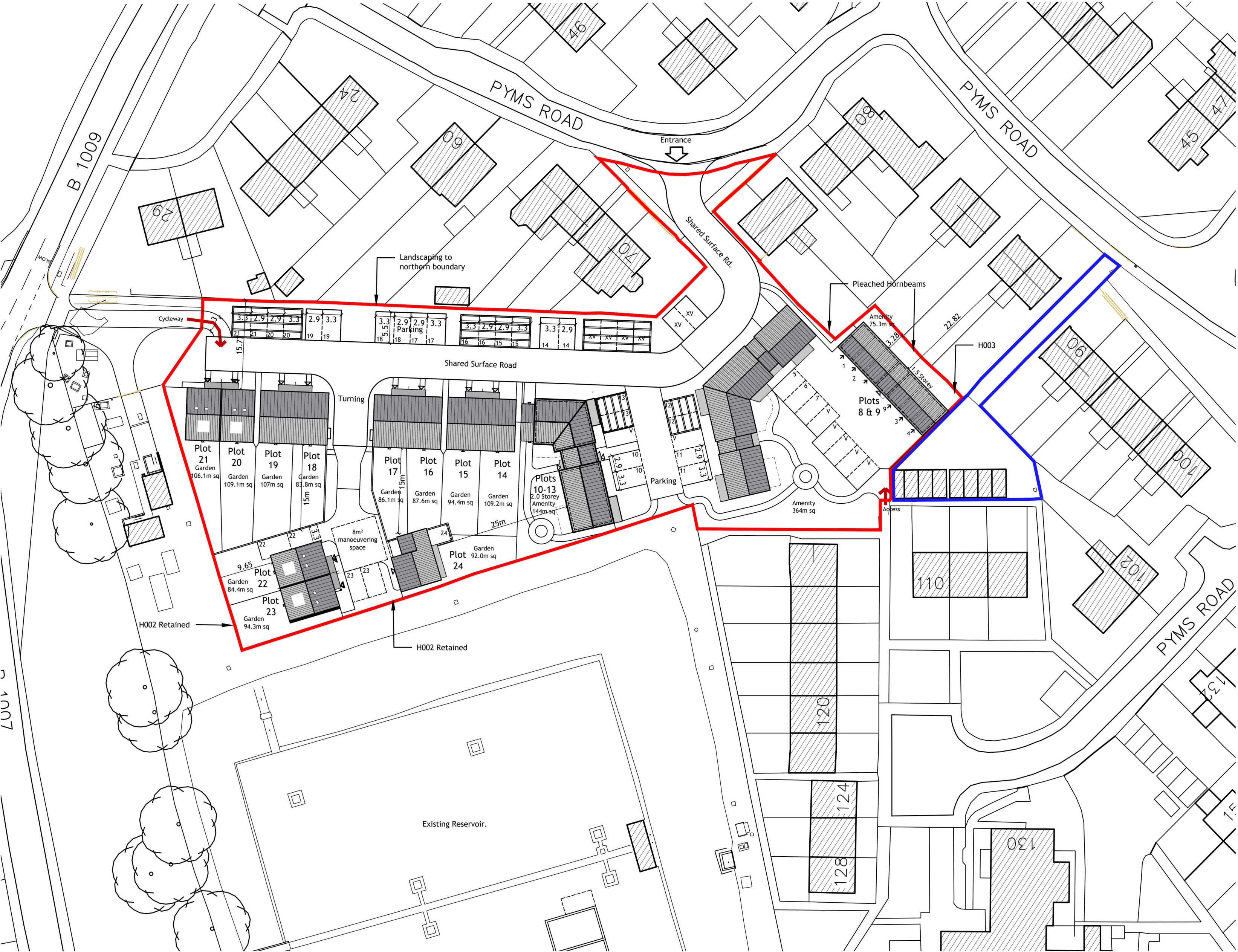
- Make the standard method for assessing housing needs mandatory, requiring local authorities to plan for the resulting housing need figure, planning for a lower figure only when they can demonstrate hard constraints and that they have exhausted all other options
- Reverse other changes to the NPPF made in December 2023 which were detrimental to housing supply
- Implement a new standard method and calculation to ensure local plans are ambitious enough to support the government's manifesto commitment of 1.5 million new homes in this Parliament
- Broaden the existing definition of brownfield land, set a strengthened expectation that applications on brownfield land will be approved and that plans should promote an uplift in density in urban areas
- Identify grey belt land within the Green Belt, to be brought forward into the planning system through both plan and decision-making to meet development needs
- Improve the operation of ‘the presumption’ in favour of sustainable development, to ensure it acts an effective fail safe to support housing supply, by clarifying the circumstances in which it applies; and, introducing new safeguards, to make clear that its application cannot justify poor quality development
- Deliver affordable, well-designed homes, with new “golden rules” for land released in the Green Belt to ensure it delivers in the public interest
- Make wider changes to ensure that local planning authorities are able to prioritise the types of affordable homes their communities need on all housing development and that the planning system supports a more diverse housebuilding sector
- Support economic growth in key sectors, aligned with the government's industrial strategy and future local growth plans, including laboratories, gigafactories, datacentres, digital economies and freight and logistics – given their importance to our economic future
- Deliver community needs to support society and the creation of healthy places
- Support clean energy and the environment, including through support for onshore wind and renewables

**[Click here for more information about the consultation.](#)** Please note the consultation closes at 11.45pm on 24 September 2024.



Contractors are to check all levels and dimensions before work is put in hand, and any discrepancies are to be referred to the architects

REV	DATE	DESCRIPTION	DWN	CHKD
P1	23.02.22	Planning Issue	ED	-
P2	12.05.22	Planning Issue	ZN	-
P3	01.06.22	Amended to 'Proposed Site Plan' Rev P3	ED	-



Planning



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project

Land Adjacent to Reservoir,  
Galleywood, Chelmsford  
Essex

client

Scion Developments Ltd.

drawing title

Proposed Block Plan

drawing number	revision
8817 / 12	P1P2P3
	checked
scale 1:500 @ A2	drawn MAH
	date May 2021

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