

GALLEYWOOD PARISH COUNCIL
MINUTES OF THE PLANNING AND HIGHWAYS MEETING
HELD AT THE KEENE HALL – LODGE ROOM – GALLEYWOOD
on Tuesday 3 September 2024 at 7.00pm
Formal acceptance will take place at the next Committee Meeting

Present:

Councillors: G Bonnett, A McQuiggan (Chairman), N Paul, J Potter, and S Troop.
In attendance: Clerk

PH24-579 Apologies and Reasons for Absence

RESOLVED that an apology for absence be accepted for Cllr(s): Smith and Woolward.

PH24-580 Declaring of Interests and Dispensations

RESOLVED that Cllrs Bonnett, McQuiggan, Paul, Potter and Troop declared a declaration of interest in respect to agenda item PH24-585c.

PH24-581 Public Participation Session with respect to items on the agenda

There were no members of the public.

PH24-582 Confirmation of Minutes

RESOLVED that the minutes of the meeting held on 2 July 2024 were a true and accurate account were signed by the Chairman.

PH24-583 The Clerk's Report

Members noted the Clerk's report on:

- **Parish Map**
Cllr AM agreed to forward the finalised map directly to Heritage House Publishers (FR24-365)
- **The Spinney**
TEG advised that they look at the dipping platform at least once a week and will report ASAP.
- **Watchhouse Shop Maintenance**
CHP advised they will consider replanting the flower beds with something that required a lot less maintenance, shrubs for instance. Or cover the ground between plants with a thick layer of mulch to suppress weeds. They will advise the outcome in due course.
- **Galleywood Common**
Information forwarded to CCC advising of overnight camping taking place.
- **Highways issues**
Contacted CCC to re-request cutting of the grass verge on the eastern side of the road southwards from Ponds Road to increase sight lines.
- **Watchhouse Shop signage**
CHP advised of Essex Highways advice on proposed signage. CHP to reconsider where this will be placed.
- **Tower Crane at Unit 8 and Yard at Five Tree Works**
CCC Officers have advised that they have revisited the site and are dealing with this matter.



PH24-584 Action Plan

Members considered the below items to be focused on for the remainder of 2024/2025 for this committee:

- a. Road Safety - Improve Footpaths – Identify issues and potential solutions

RESOLVED that

- information provided by a resident regarding footpaths 33, 53,55 and 76 would be reported to ECC by Cllr McQuiggan.
- Dangerous kerb stones in Pym's Road, Keene Way and Cannons Leys would be reported to ECC by Cllr McQuiggan.

It was noted that kerb stones have been replaced in The Lymns.

- b. Environmental - Improve Street Scene - Maintain and improve Parish Land
RESOLVED that the Spinney will continue to be reviewed by TEG and members.

It was noted that in recognition of the mayor's role, Cllr Potter has been advised by Chelmsford City Council that a tree may be planted in Galleywood. Pipers Tye had been suggested as a place for planting this.

- c. Engagement - Communicate with Local shops/businesses and CHP – Revive the central garden area

RESOLVED that the Council continue to communicate with CHP.

PH24-585 Planning Applications

Members considered the following application(s) received from Chelmsford City Council and submit comments by return.

- a. **23/01138/s73 – 9 Roughtons**

Variation of Condition 2 of planning permission 23/01138/FUL (Proposed demolition of existing single storey rear extension and garage. Proposed two storey side and front extension and internal garage. Replacement rear single storey extension.) Change in roof design from hipped to gable end.

RESOLVED that Galleywood Parish Council have no objections to this application.

- b. **24/00941/FUL - 430 Beehive Lane**

Replacement double garage and garden store

RESOLVED that Galleywood Parish Council have no objections to this application.

Cllr Potter left the meeting at 7.35pm

- c. **24/01148/FUL - Three Chimneys**

Construction of roofed garden pergola.

RESOLVED that Galleywood Parish Council have no objections to this application. The committee wanted to thank Cllr Potter for making a formal application.

Cllr Potter returned to the meeting at 7.38pm

PH24-586 Planning Decisions - Chelmsford City Council

Members noted the decision(s) of the following application(s):

- a. **24/00699/FUL - Chaplin Close, 1**

Two storey rear extension. **Granted**

- b. **24/00654/FUL - The Limes, 9**

Single storey rear extension. **Granted**

- c. **24/00575/LBC** - The Street, 27
Reduce width of ground floor bathroom window. Form new external doorway.
Reconfigure bathroom area. **Granted**
- d. **24/00782** - 34 Moss Path
Two storey side extension. Extension to existing crossover. **Granted**
- e. **24/05079/TPO** 19 Rous Chase,
T17 Oak (T1 on map) - Reduce by up to 2.5 metres all over as previous, crown thin
by max 25% and remove any deadwood. **Granted**

PH24-587 Planning Appeal Notifications – Chelmsford City Council

Members noted that an appeal had been dismissed in respect of the below application:

23/01113/FUL Site At 48 Skinners Lane Galleywood Chelmsford Essex

Demolition of the existing dwelling and erection of 2 semi-detached dwellings.

PH24-588 Planning Enforcement Notices

Members noted the May to June report provided.

PH24-589 South Essex Parking Partnership (SEPP)

Members noted the May to July report provided

PH24-590 National Planning Policy Framework (NPPF) Consultation

Members to consider report provided.

RESOLVED that Council would not comment but encourage members to make comment individually.

PH24-591 Chelmsford City Council Public Spaces Protection Order (PSPO)

Members noted that the Fly Posting and Roadside Advertisements Public Spaces Protection Order has been extended for another years. It expires on 1 August 2027.

PH24-592 Street Naming and Numbering

Members considered a new road name for the development of 24 dwellings on the land north of Galleywood Reservoir which is due to start in October 2024.

RESOLVED that the following names be put forward:

Pyms Close

Croft

Lavina Mews/Close/Road

Eagle Way

the field names of this development site (to be ascertained from Essex

Records office and brought back to a future meeting).

It was noted that CCC Planning have not received a reserved matters application for landscaping yet – this should be submitted (and planning permission granted) before works commence on site.

Action: Clerk to contact Essex Records office.

There being no further public business to be transacted, the Chairman closed the meeting at 7.59pm

Signed Chairman

Dated