

Members of the Council are hereby summoned to attend a **Council Meeting** on **18 July 2024** at 7.00pm in Lodge Room, The Keene Hall, Watchouse Road, Galleywood CM2 8PT for the purpose of transacting the following business. Members of the press and public are welcome to attend.

K Wilde

Mrs Kelly Wilde
Clerk to Galleywood Parish Council
11 July 2024

Councillors: G Bonnett, A McQuiggan, N Paul, J Potter, G Smith, C Shreeve, S Troop (Chairman), and B Woolward.

COUNCIL AGENDA

This meeting will be recorded.

- FC24-795 Apologies for Absence**
To receive and approve apologies and reasons for absence.
- FC24-796 Declaring of Interests and Dispensations**
Members must not participate in any discussion on the matter in which they have declared a Disclosable Pecuniary Interest or other Pecuniary Interest.
- FC24-797 Confirmation of Minutes** (herewith)
To agree and sign the minutes of the meeting held on 4 June 2024.
- FC24-798 Public Participation Session with respect to items on the agenda**
To allow up to 15 minutes for members of the public to make representations.
- FC24-799 Co-option** (herewith)
To consider appointing from the two applications received.
- FC24-800 Planning Applications**
To consider the following application(s) received from Chelmsford City Council and submit comments by return.
- a. 24/00731/FUL** Maple House, The Street Galleywood Chelmsford
New residential dwelling and detached garage.
- FC24-801 Meetings** (herewith)
To note the following meeting(s) have been held and draft minutes have been circulated:
- a.** Planning and Highways Committee - 7 May 2024.
b. Finance and Resources Committee – 23 May 2024.
c. Planning and Highways Committee - 4 June 2024.
- FC24-802 Reports**
To receive reports from:
- a.** The Clerk (herewith)
b. Essex County Councillor and Chelmsford City Councillors (to follow)
c. Representatives from The Keene Hall and Galleywood Heritage Centre (to follow)

- d. Councillor Monthly Surgery – May 2024, Councillors Bonnett and Woolward **(herewith)**
June 2024, Councillors Troop and Woolward

FC24-803 Annual Parish Meeting

Members to consider and resolve:

- a. Feedback on the Annual Parish Meeting which was held on Thursday 11 May 2024.
b. To set a date and venue for 2025, between the 1 March and 1 June after 6pm.
Keene Hall have availability on Thursday 1 May, 8 May, and 29 May 2025.
Heritage Centre have availability on Tuesday 13 May and 20 May 2025.

FC24-804 Action Plan 2024-2025

(herewith)

To review and resolve.

FC24-805 Payroll

(herewith)

To review and resolve the report as provided.

FC24-806 Appointment of Members for Committees and outside Bodies Committees

To consider appointing on the following vacancies:

- a. Finance and Resources Committee – 1 vacancy
b. Chelmsford Association of Local Councils Committee – 1 vacancy
c. ECC Public Transport Rep – 1 vacancy

FC24-807 Policy Reviews

(herewith)

To review and resolve to adopt:

- a. Co-option (no amendments)
b. Grant Policy (amendments)
c. Training Policy (amendments)
d. Inventory and Asset Policy (new)

The next Council Meeting is on Thursday 19 September 2024 at 7pm