

The Keene Hall, Watchouse Road, Galleywood, Chelmsford CM2 8PT

You are hereby summoned to attend a **Planning and Highways Meeting** on Tuesday, **2 July 2024** at 7.00pm in Lodge Room, The Keene Hall, Watchouse Road, Galleywood CM2 8PT for the purpose of transacting the following business. Members of the press and public are welcome to attend.

K Wilde

Mrs Kelly Wilde
Clerk to Galleywood Parish Council
21 June 2024

Councillors: G Bonnett, A McQuiggan (Chairman), N Paul, J Potter, G Smith, S Troop, and B Woolward

PLANNING AND HIGHWAYS COMMITTEE

A G E N D A

This meeting will be recorded.

- PH24-572 Apologies and Reasons for Absence**
To receive and approve apologies and reasons for absence.
- PH24-573 Declaring of Interests and Dispensations**
Declaration of any 'disclosable pecuniary' interests, other pecuniary or non-pecuniary interests relating to items on the agenda in accordance with the Code of Conduct.
- PH24-574 Public Participation Session with respect to items on the agenda**
To allow up to 15 minutes for members of the public to make representations.
- PH24-575 Confirmation of Minutes** (herewith)
To agree and sign the minutes of the meeting held on 4 June 2024.
- PH24-576 The Clerk's Report** (herewith)
To receive and note the Clerk's report as provided.
- PH24-577 Planning Applications**
To consider the following application(s) received from Chelmsford City Council and submit comments by return.
- a. **24/00782/FUL** 34 Moss Path Galleywood Chelmsford Essex
Two storey side extension. Extension to existing crossover.
 - b. **24/00731/FUL** Maple House The Street Galleywood Chelmsford
New residential dwelling and detached garage.
- PH24-578 Dog Bin** (herewith)
To consider report provided.

The next Planning and Highways Committee is on
Tuesday 6 August 2024 at 7.00pm

GALLEYWOOD PARISH COUNCIL

MINUTES OF THE PLANNING AND HIGHWAYS MEETING

HELD AT THE KEENE HALL – LODGE ROOM – GALLEYWOOD

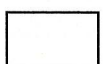
on Tuesday 4 June 2024 at 7.00pm

Formal acceptance will take place at the next Committee Meeting

Present:

Councillors: G Bonnett, A McQuiggan (Chairman), N Paul, S Troop, and B Woolward
In attendance: Clerk

- PH24-559 Apologies and Reasons for Absence**
RESOLVED that an apology for absence be accepted for Cllr(s): J Potter and G Smith.
- PH24-560 Declaring of Interests and Dispensations**
There were none.
- PH24-561 Public Participation Session with respect to items on the agenda**
There were no members of the public.
- PH24-562 Confirmation of Minutes**
RESOLVED that the minutes of the meeting held on 7 May 2024 were a true and accurate account were signed by the Chairman.
- PH24-563 The Clerk's Report**
Members noted the Clerk's report on:
- **Parish Map**
Cllr AM agreed to forward the finalised map to Clerk by 04.03.2024 – Still outstanding
 - **CHP - Maintenance Watchhouse Shops**
Agenda item
 - **ECC tender for Bus Shelters**
Awaiting updates
 - **The Spinney**
TEG have advised that they had planned to inspect the dipping platform in May but the water table is still too high to get access. They will arrange an inspection as soon as possible.
 - **Dog Bin**
Agenda item
 - **ECC Salt Bag Scheme**
29.05.24 requested Salt to be delivered later in the year. A one tonne wrapped pallet made up of individual 25kg bags for use by the community on the local highway.
 - **Galleywood Common**
Resident requested that another bin be installed.



Action: Clerk to contact CCC to reinstate a second dog bin at the Common, and consider a lid for the dog bin near the Horse and Groom.

PH24-564 Planning Applications

Members considered the following application(s) received from Chelmsford City Council and submit comments by return.

- a. **24/00654/FUL** - 9 The Limes Galleywood
Single storey rear extension
RESOLVED that Galleywood Parish Council has no objection to this application.
- b. **24/05079/TPO** - 19 Rous Chase Galleywood Chelmsford Essex
Description of works: T17 Oak (T1 on map) - Reduce by up to 2.5 metres all over as previous, crown thin by max 25% and remove any deadwood. Reason: To promote good arboricultural practice and safeguard the existing tree.
RESOLVED that Galleywood Parish Council has no objection to this application.
- c. **24/00699/FUL** 1 Chaplin Close Galleywood Chelmsford Essex
Description of works: Two storey rear extension.
RESOLVED that Galleywood Parish Council has no objection to this application.

PH24-565 Planning Decisions - Chelmsford City Council

Members noted the decision(s) of the following application(s):

- a. **24/05061/TPO** Footpath rear of Cannon Leys
G1 x 1 Blackthorn – reduce height by 4m max – Damage to property and dangerous. **Granted.**
- b. **24/00404/FUL** - Sheringham, Birches Walk, Galleywood
Garage conversion including raising roof, replacement of conservatory with habitable room, single storey extension replacing conservatory, new pergola structure and pitched roof detached garage **Granted.**
- c. **24/00260/FUL** – 8 Badgers Close
Single storey extension- **Granted.**
- d. **24/05068/TPO** - Lower Green, Willow Lodge
T2 - Willow Tree - Fell within 6 months and replant with suitable replacement **Granted.**

PH24-566 Planning Appeal Notifications – Chelmsford City Council

Members noted the decision(s) of the following application(s):

- a. **23/00205/OUT** Land Adjacent Newells Slades Lane Galleywood
Outline planning application (all matters reserved) relating to the proposed erection of 2 to 4 self-build dwellings. **Appeal has been dismissed**

PH24-567 Planning Enforcement Notices

Members noted the April report provided.

PH24-568 South Essex Parking Partnership (SEPP)

Members noted the April report provided.

PH24-569 Public consultation 2024 – Review of the Local Plan

Members noted that CCC is at the next stage in the Review of the Chelmsford Local Plan and is to consult on the Preferred Options Local Plan (Regulation 18).

The consultation is open for comments from 10am on Wednesday 8 May 2024 to 4pm on Wednesday 19 June 2024.
Read and comment on the documents at
www.chelmsford.gov.uk/planningpolicyconsult
All comments will be used to inform the next stage of the process, the Pre-Submission Local Plan. CCC plan to consult on this in 2025.

PH24-570 Dog Bin

Members considered to relocate a dog bin from Pavitt Meadow to nearer Footpath 76 in Rignals Lane.

RESOLVED that resident's views would be sought via social media for one month. Comments received will be brought back to the 2 July committee meeting for consideration.

Action: Clerk to place a Poll on social media for residents to complete.

PH24-571 Watchhouse Shop area

Members considered if a recommendation would be made to Full Council to formally take over the maintenance of Watchhouse Shop flower beds.

RESOLVED that:

- a. TEG to be asked if they have capacity to provide volunteers on a weekly/fortnightly basis to enable the five flower beds to be kept neat and tidy, throughout the year, at no cost. A maintenance plan proposal will be required by the committee by 2 July.
- b. CHP to be requested permission for:
 - TEG to maintain the five flower beds under the direction of the Parish Council.
 - Plaques to be placed in the flower beds to promote possible sponsorship of flowers.

Action: Clerk to contact TEG and CHP

There being no further public business to be transacted, the Chairman closed the meeting at 7.34pm

Signed Chairman

Dated

Clerk's Report Planning and Highways Committee 2 July 2024

Item	Action Taken and Outcome	Date note closed
Parish Map	Cllr AM agreed to forward the finalised map to Clerk by 04.03.2024.	Still awaiting
Bus Stop – Barnard Road	A full update on ECC tender for Bus Shelters and the process for requesting new or replacement bus shelters will be received in the coming weeks.	Still awaiting
The Spinney	17.06.2024 TEG advised that they look at the dipping platform at least once a week and will report ASAP.	Still awaiting
Watchhouse Shop Maintenance	10.06.2024 contacted both TEG and CHP TEG advised they do not have capacity to provide volunteers for flower bed maintenance. CHP advised they will consider replanting the flower beds with something that required a lot less maintenance, shrubs for instance. Or cover the ground between plants with a thick layer of mulch to suppress weeds. They will advise outcome in due course.	02.07.2024 Still awaiting
Galleywood Common	05.06.2024 CCC requested to reinstate a second dog bin at the Common – This has been agreed and will be installed asap. CCC requested to consider a lid for the dog bin near the Horse and Groom. CCC advised this will be added if required.	02.07.2024
Highways issues	13.06.24 Resident would like to report to Council that the grass verge on the eastern side of the road southwards from Ponds Road is now so high, that visibility is impeded especially on the bends. It is feared an accident is likely to happen on this stretch of road unless something is done about it very soon. 17.06.2024 Clerk emailed Cllr AM for Highways support, reported issue to Highways reference 2926400 and replied to the resident.	

Highway Maintenance Reports – can be viewed on [365](#) Chelmsford City Council Enforcement Notices – can be viewed on [365](#)

Report to Galleywood Parish Council – Planning committee

KW/2024 07 02

Dog Bin

Members to consider if a recommendation will be made to the Finance Committee to relocate or purchase a new dog bin.

Further to minute number PH24-570, the clerk was requested to place a poll on social media to gain residents views on relocating the current dog bin number 3, situated at Pavitt Meadow to nearer Footpath 76, Rignals lane.

The poll showed the following results as at 20.06.2024



Relocate

Relocation fee of £65 +vat.

New Purchase

Cost of Bin Supply £235 + vat.

Installation £65 + vat.

Yearly charge of £100 + vat for collection.

Clerks comments

Please click on this link to see if the poll results have changed [\(5\) We're from Galleywood | Facebook](#)