

GALLEYWOOD PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD AT THE KEENE HALL – LODGE ROOM – GALLEYWOOD
on **THURSDAY 18 April 2024** at 7.00pm
Formal acceptance will take place at the next Council Meeting

PRESENT

Councillors: R Hyland, A McQuiggan, N Paul, J Potter, C Shreeve, and S Troop (Chairman)

In attendance: Clerk

FC24-747 Apologies for Absence

RESOLVED that an apology of absence be accept for Cllr: Bonnett, Smith and Woolward.

FC24-748 Declaring of Interests and Dispensations

Cllr R Hyland declared a non-pecuniary interest relating to item 24-761 on the agenda.

Cllr A McQuiggan declared a non-pecuniary interest relating to item 24-761a on the agenda.

FC24-749 Public Participation Session with respect to items on the agenda

There were none.

FC24-750 Confirmation of Minutes

RESOLVED that the minutes of the meeting held on 21 March 2024 be a true and accurate account of the proceedings of the meeting and were signed.

FC24-751 Clerk's Report

Members noted the Clerk's report on:

- **Community Special Constables**
Ongoing publicity using the Parish Council website, social media, and noticeboards.
- **Training**
Calendar available on SharePoint for councillors Training Available from EALC– Clerk to be advised of any training needs.
- **Office Communication**
Regularly sent out to members, items relating to Galleywood.
- **Watchhouse Shops**
CHP have inspected the trees and confirmed satisfactory condition.
CHP building surveyor met with Councillors, inspected the paving area, highlighting defected areas for repairing.
- **Jubilee Park**
CCC had met with Councillors and agreed site of three benches.
- **YMCA**
Signed SLA returned to YMCA.
- **The Spinney**
Communication sent to TEG. They will invoice in due course.
- **Public Toilets**
Deep cleaning took place 25.03.2024.



- **Community Pantry**
Meeting booked for 14.05.2024 to meet with CHP and resident at Watchhouse Shops.
Councillors welcome to attend.
- **New Defibrillator**
Electrician arranged to quote for site at Watchhouse bus shelter.

FC24-752 Essex County Council and Chelmsford City Council Report

- Members received a written report from Chelmsford City Councillor Hyland
- Members received a verbal report from Chelmsford City Councillor Potter
- Members received a verbal report from Essex County Councillor McQuiggan

FC24-753 Reports from Representatives on Outside Bodies

- Members received a written report on The Keene Hall from Councillor Paul
- Members received a written report on The Heritage Centre from Councillor Paul

FC24-754 Committee, Sub Committee and Working Party Meetings

Members noted the following meetings had been held and draft minutes had been circulated to all members.

- Personnel - 14 March 2024
- Finance and Resources - 28 March 2024
- Planning and Highways - 2 April 2024

FC24-755 Payroll Services

Members reviewed and considered the payroll services report.

RESOLVED that further information be sought and deferred to a future meeting.

FC24-756 D-Day commemoration

Members noted that the schedule would be circulated by email to all members once received from Rev Cattle.

FC24-757 Assets of Community Value – Removal from list - Galleywood Library

Members considered the notification received from Chelmsford City Council.

RESOLVED to reapply for an Asset of Community Value status for the Galleywood Library.

Action – Clerk to check with CCC to understand what are currently registered.

FC24-758 Community Ownership Fund – Round 4

Members considered applying for an Expression of Interest, which opens late May 2024.

RESOLVED that an informal meeting take place in May.

FC24-759 Essex Village of the Year and nominations for all the Rural Community Awards

Members considered entering and noted nominations close on 3 June 2024.

RESOLVED the Parish would enter and that an informal meeting take place in May to agree the wording.

FC24-760 Policies

Members reviewed the Document Retention and Disposal Policy (amended)

Resolved that further amendments were necessary and deferred to a future meeting.

20.35pm Cllr Hyland left the meeting



FC24-761 Planning Applications

Members considered the following application(s) received from Chelmsford City Council and submitted comments by return

- a. **23/05267/TPO** - Land Southeast of 21 Watchouse Road Galleywood Chelmsford
T1 Mature Oak- 4m crown reduction.
T2 twin stem Oak (described as two different trees in the arb report)- Reduction of 2m.
RESOLVED that Galleywood Parish Council had no objection to this application.
- b. **24/00404/FUL** - Sheringham Birches Walk Galleywood Chelmsford
Garage conversion including raising roof, replacement of conservatory with habitable room, single storey extension replacing conservatory, new pergola structure and pitched roof detached garage.
RESOLVED that Galleywood Parish Council had no objection to this application. (one abstained)

20.47pm Cllr Hyland returned to the meeting

FC24-762 Exclusion of the Press and Public

RESOLVED to exclude the Press and Public from the remainder of the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as the following item contains confidential information.

FC24-763 London Bridge

(to follow)

RESOLVED that this be deferred to a future meeting.

There being no further public business to be transacted, the Chairman closed the meeting at 8.55pm.

Signed Chairman Date:

