

The Keene Hall, Watchouse Road, Galleywood, Chelmsford CM2 8PT

You are hereby summoned to attend a meeting of the Youth Club Sub Committee in the *Lodge* Room, Keene Hall, Watchouse Road, Galleywood CM2 8PT on **Tuesday 5 March 2024 at 6pm** for the purpose of transacting the following business.

K Wilde

Mrs K Wilde

Clerk to Galleywood Parish Council

28 February 2024

Councillors: R Hyland, A McQuiggan, N Paul, and S Troop
YMCA Rep: B Whitaker

YOUTH CLUB SUB COMMITTEE

YC24-41 Election of Chairman

YC24-42 Apologies for Absence

To receive and approve apologies and reasons for absence.

YC24-43 Declaring of Interests

Declaration of any disclosable pecuniary interests, other pecuniary or non-pecuniary interests relating to items on the agenda.

YC24-44 Confirmation of Minutes

herewith

To agree the minutes of the meeting held on 17 January 2024 as a true and accurate account of the proceedings of the meetings.

YC24-45 Public Participation Session with respect to items on the agenda

In accordance with Standing Order 3.e. to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item on the agenda. At the close of this item members of the public will no longer be permitted to address the Committee.

YC24-46 YMCA

(to follow)

To consider:

- a. the report provided on office base research on opening times - best practise
- b. the implications for the current service level agreement and consider any necessary recommendations to Full Council.

YC24-47 Date of the next meeting

To be discussed and agreed

**GALLEYWOOD PARISH COUNCIL
MINUTES OF THE YOUTH CLUB SUB COMMITTEE MEETING
HELD IN THE RON WHITE ROOM, KEENE HALL
ON WEDNESDAY 17 JANUARY 2024 at 7pm**

PRESENT

Councillors: R Hyland, N Paul, and S Troop

In attendance: Clerk

2 representatives from YMCA – Becky Whitaker and Ben Gibbons

YC24-33 Election of Chairman

RESOLVED that Councillor Paul be elected as Chairman of the Youth Club Sub Committee.

YC24-34 Apologies for Absence

There were none.

YC24-35 Declaring of Interests

There were none.

YC24-36 Confirmation of Minutes

RESOLVED that the Minutes of the meeting held on 5 October 2022 be approved and signed.

YC24-37 Public Participation Session with respect to items on the agenda

There were none.

YC24-38 Attendance Figures

Members received attendance figures for April 2023 – Dec 2023 as provided by YMCA.

It was noted that the figures had decreased compared to previous years. Members were advised that:

- the pandemic had played a huge part of this, with schools and other youth clubs experiencing the same.
- whilst numbers appear low, the youth engagement was extremely high.
- 39 children are registered of which 30 are from Galleywood.
- approximately 15 are in attendance, there is a capacity of 35 at each session.
- school links have broken down and funding is restrictive for universal youth groups to apply.
- members are welcome to visit the children's sessions to get an understanding of how the children interact.

Actions:

- I. members to attend YMCA sessions
- II. clerk to provide YMCA with contact links for Secondary and Primary schools and Church
- III. clerk to provide YMCA details of all community events taking place by the council
- IV. Cllr Paul to provide YMCA with Keene Hall availability
- V. YMCA to provide a promotional article for the Spring Grapevine magazine by 31.01.2024
- VI. YMCA to complete office base research on opening times - best practise

YC24-39 Budget

Members received proposal budget figures for 2024/2025:

Option 1:

3 ½ hours a week face to face delivery – 1-hour planning and preparation (Term time only)

Two separate sessions - age 11-13 (4.30-6.30pm) and age 13-17 (6.30-8pm) 2 staff members

Costs £7,295

Option 2:

2 hours a week face to face delivery – 1 hour planning and preparation (Term time only)

Age groups combined together (age 11-17) 3 staff members (1 on less hours)

Costs £6,420

Option 3:

2 hours a week face to face delivery – 1 hour planning and preparation (Term time only)

Age groups combined together (age 11-17) 2 staff members

Costs £5,040

RESOLVED that:

- I. No changes would be pursued to the current agreement pending the outcome of YMCA research.
(Two separate sessions – age 11-13 (6pm – 7.30pm) and age 13-17 (7.30pm – 9.30pm) **Costs £7,875**)
- II. a recommendation would be made to full council for a YMCA representative to be appointed as an advisor onto the Youth Club Sub Committee.

YC24-40 Date of the next meeting

RESOLVED that the next meeting would be held via teams. YMCA would advise council of a suitable date.

There being no further business to be transacted, the meeting was closed at 11.18am

Signed Chairman

Date