

The Keene Hall, Watchouse Road, Galleywood, Chelmsford CM2 8PT

You are hereby summoned to attend a meeting of the Youth Club Sub Committee in the Ron White Room, Keene Hall, Watchouse Road, Galleywood CM2 8PT on **Wednesday 17 January 2024** at 10am for the purpose of transacting the following business.

K Wilde

Mrs K Wilde

Clerk to Galleywood Parish Council

21 December 2023

Councillors R Hyland, A McQuiggan, N Paul, and S Troop

YOUTH CLUB SUB COMMITTEE

- YC24-33 Election of Chairman**
- YC24-34 Apologies for Absence**
To receive and approve apologies and reasons for absence.
- YC24-35 Declaring of Interests**
Declaration of any disclosable pecuniary interests, other pecuniary or non-pecuniary interests relating to items on the agenda.
- YC24-36 Confirmation of Minutes** **herewith**
To agree the minutes of the meeting held on 5 October 2022 as a true and accurate account of the proceedings of the meetings.
- YC24-37 Public Participation Session with respect to items on the agenda**
In accordance with Standing Order 3.e. to allow up to 15 minutes for members of the public to make representations, answer questions and give evidence in respect of any item on the agenda. At the close of this item members of the public will no longer be permitted to address the Committee.
- YC24-38 Attendance Figures** **to follow**
To receive attendance figures for April 2023 – Dec 2023
- YC24-39 Budget** **herewith**
To receive proposal budget figures for 2024/2025
- YC24-40 Date of the next meeting**
To be discussed and agreed

**GALLEYWOOD PARISH COUNCIL
MINUTES OF THE YOUTH CLUB SUB COMMITTEE MEETING
HELD IN THE RON WHITE ROOM, KEENE HALL
ON WEDNESDAY 5 OCTOBER 2022 at 7pm**

Present:

Chairman: Councillor S Troop
Councillor N Paul Councillor G Smith Councillor B Woolward
Officers: Mrs T Melhuish - Clerk
Other: Councillor A McQuiggan
Sarah Daniels, Deputy Youth Services Manager

- YC22-25 Election of Chairman**
RESOLVED that Councillor Troop be elected as Chairman of the Youth Club Sub Committee.
- YC22-26 Apologies and Reasons for Absence**
All members were present.
- YC22-27 Declaring of Interests**
There were no declaration of interests.
- YC22-28 Confirmation of Minutes**
RESOLVED that the Minutes of the meeting held on 12 April 2021 be approved.
- YC22-29 Public Participation Session with respect to items on the Agenda**
There were no members of the public in attendance.
- YC22-30 Attendance Figures**
Members noted the attendance figures for April to July as provided.
The maximum number is 45 per session.
Sarah Daniels provided the following update:
 - the number of children attending the first session (years 5 to 8) had increased since September due to publicity by St Michaels Junior School
 - Using the kitchen area in the Youth Centre more
 - Activities are rotated – theme of the month, the young people are asked for their input
 - New music equipment is not working – Councillor McQuiggan explained this is due to a refurbishment of the building and it is hoped it will be rectified soon
 - Request for coaches/skills instructors to assist the young people
- YC22-31 Budget**
Sarah Daniels provided budget figures for next year, to remain as the current figure £7,555.
Councillor McQuiggan reported there may be other funding streams available.
An invite for the young people to attend the Senior Citizens Christmas lunch was provided.
- YC22-32 Date of the next meeting**
April 2023, a date to be confirmed.

There being no further business to be transacted, the meeting was closed at 7.35pm

Signed Chairman

Date

YMCA ESSEX

CHELMSFORD / COLCHESTER

Galleywood Parish Council - Galleywood Youth

Delivery –

Option 1:

3 ½ hours a week face to face delivery – 1-hour planning and preparation (Term time only)

2 youth workers

Two youth workers will run a youth group for the youth of Galleywood. We will run a session aimed at those aged 11-13 (4.30-6.30pm) and age 13-17 (6.30-8pm). The youth workers will work alongside the young people to create a fun, interactive timetable of sessions. The aims of the sessions are:

- ▷ Give young people a voice.
- ▷ Enable young people to identify the issues that affect their lives and determine what they need to do to effect change.
- ▷ Raise participation and achievement levels for ALL young people.
- ▷ Promote equal opportunities in Galleywood for all young people.
- ▷ Educate and enable young people to make good/safe life choices.

This program could also include activities led by young people that engages and involves the wider community.

Option 2:

2 hours a week face to face delivery – 1 hour planning and preparation – term time only)

3 youth workers (1 on less hours)

Age groups combined together (age 11-17)

Additional youth worker gives flexibility to lead multiple activities simultaneously, allowing young people the opportunity to work with those of similar ages. For example, older attendees playing sports whilst younger attendees bake and then swap over.

Option 3:

2 hours a week face to face delivery – 1 hour planning and preparation – term time only)

2 youth workers

Age groups combined together (age 11-17)

Aims –

- To have a youth provision open for children and young people who live in the Galleywood area.
- Children and Young people display engagement with the service
- Children and Young People have improved attitudes and communication, negotiating and social skills, and develop as positive young citizens of Galleywood.
- Young People having a sense of belonging to the community.
- Relationships between the child/ family and community improve

Cost of Program

Option 1

3 1/2 hours a week face to face delivery - 1 hour planning and preparation - Term time only
2 staff members

Youth Worker	£17.25 per hour	3,105
Youth Worker	£17.25 per hour	3,105
Equipment		500
Resources (food, snacks etc)		585
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		7,295

Option 2

2 hours a week face to face delivery - 1 hour planning and preparation - Term time only
3 staff members (1 on less hours)

Youth Worker	£17.25 per hour	2,070
Youth Worker	£17.25 per hour	2,070
Youth Worker (less hrs)	£17.25 per hour	1,380
Equipment		400
Resources (food, snacks etc)		500
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		6,420

Option 3

2 hours a week face to face delivery - 1 hour planning and preparation - Term time only
2 staff members

Youth Worker	£17.25 per hour	2,070
Youth Worker	£17.25 per hour	2,070
Equipment		400
Resources (food, snacks etc)		500
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		5,040

It is important that equipment is relevant, engaging, appropriate and well maintained. The equipment budget allows purchase and maintenance of items used in youth club, e.g. sports equipment, games, activities, physical items.

An important part of youth club is being able to share food together and enjoy others' company during this social activity. Many young people come to youth club having not eaten much at school or not having much at home, so it's really valuable to be able to offer them something to eat. This covers part of the resources. Our young people really love to bake and it's a great opportunity to develop life skills. Therefore, some of the resources budget goes on ingredients & food items for baking and/or cooking.